

Ron Bienkowski
Chris Eide
George Ferguson
James Ritchie
Robert Tait
Dan Wiedemann



TOWN OF NEWTOWN

SHARED SERVICES COMMITTEE

The Legislative Shared Services Ad Hoc Committee held a regular meeting on Tuesday, February 23, 2016 at 7:30 P.M., in Meeting Room One in the Newtown Municipal Center, 3 Primrose Street, Newtown, CT.

PRESENT: Ron Bienkowski, Chris Eide, George Ferguson, James Ritchie, Robert Tait, Dan Wiedemann

ALSO PRESENT: MaryAnn Jacob, Dr. Erardi

CALL TO ORDER: Mr. Wiedemann called the meeting to order with the Pledge of Allegiance at 7:30pm.

VOTER COMMENT: None

MINUTES: MR. FERGUSON MOTIONED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 11, 2016. SECOND BY MR. RITCHIE. ALL IN FAVOR.

COMMUNICATIONS: A letter was sent to First Selectman Llodra and Dr. Erardi requesting they identify people, departments and operational areas they believe should be consulted by the Committee.

COMMITTEE REPORTS: There was general discussion on the Town and District organizational plans, positions and functions, departments that might operate more efficiently and effectively if combined, the benefits cross training allows and how current shared services can be expanded and improved.

Next Steps: Dr. Erardi and Mrs. Llodra will match like personnel and charge them with identifying short and long term goals for improvements, savings and efficiencies. They will report the recommendations to the committee. Mr. Eide will draft recommendations for a vision statement. Mr. Tait and Mr. Bienkowski will add details to the Organizational Charts listing department positions and duties.

VOTER COMMENT: None

ANNOUNCEMENTS: None

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:00pm.

Respectfully Submitted,

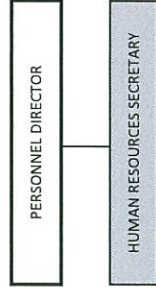
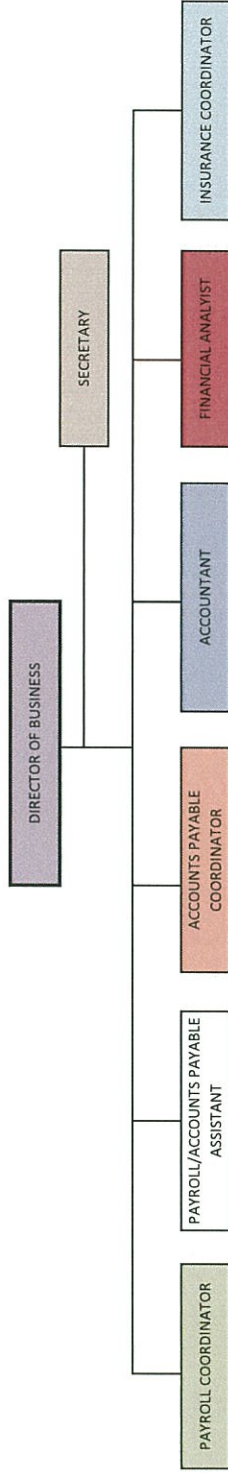

Carey Schierloh, Clerk

Rec'd. for Record	3-1 2016
Town Clerk of Newtown	9:15am
Debbie Annelie Halstead	

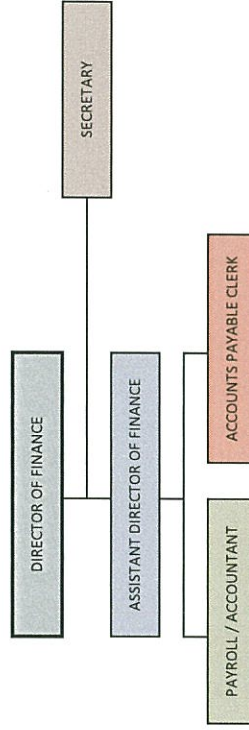
Attachments: Organizational Charts

These are draft minutes and as such are subject to correction by the Shared Services Committee at the next regular meeting. All corrections will be determined in minutes of the meeting at which they were corrected.

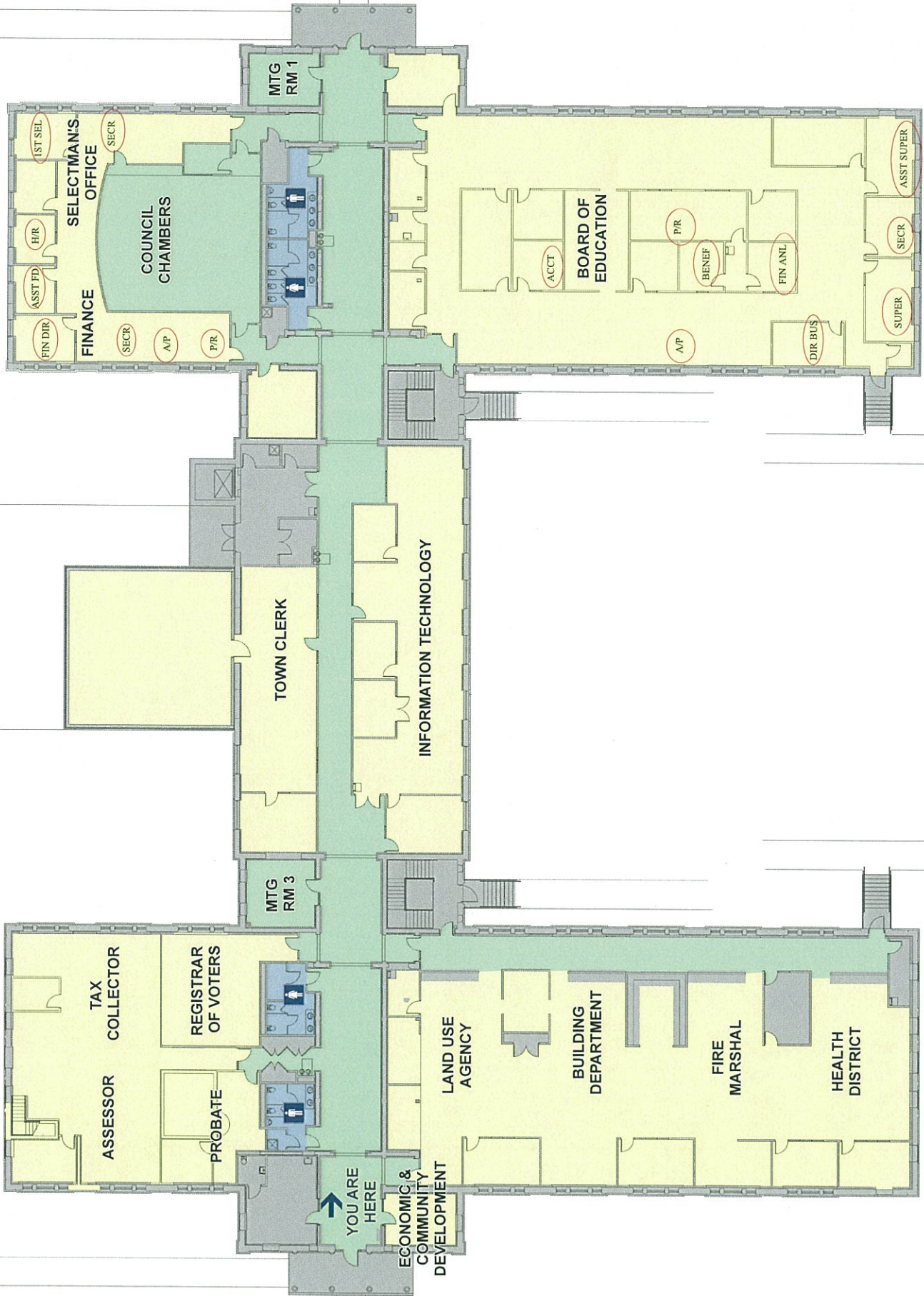
BOARD OF EDUCATION - BUSINESS FUNCTION



BOARD OF SELECTMEN BUSINESS FUNCTION



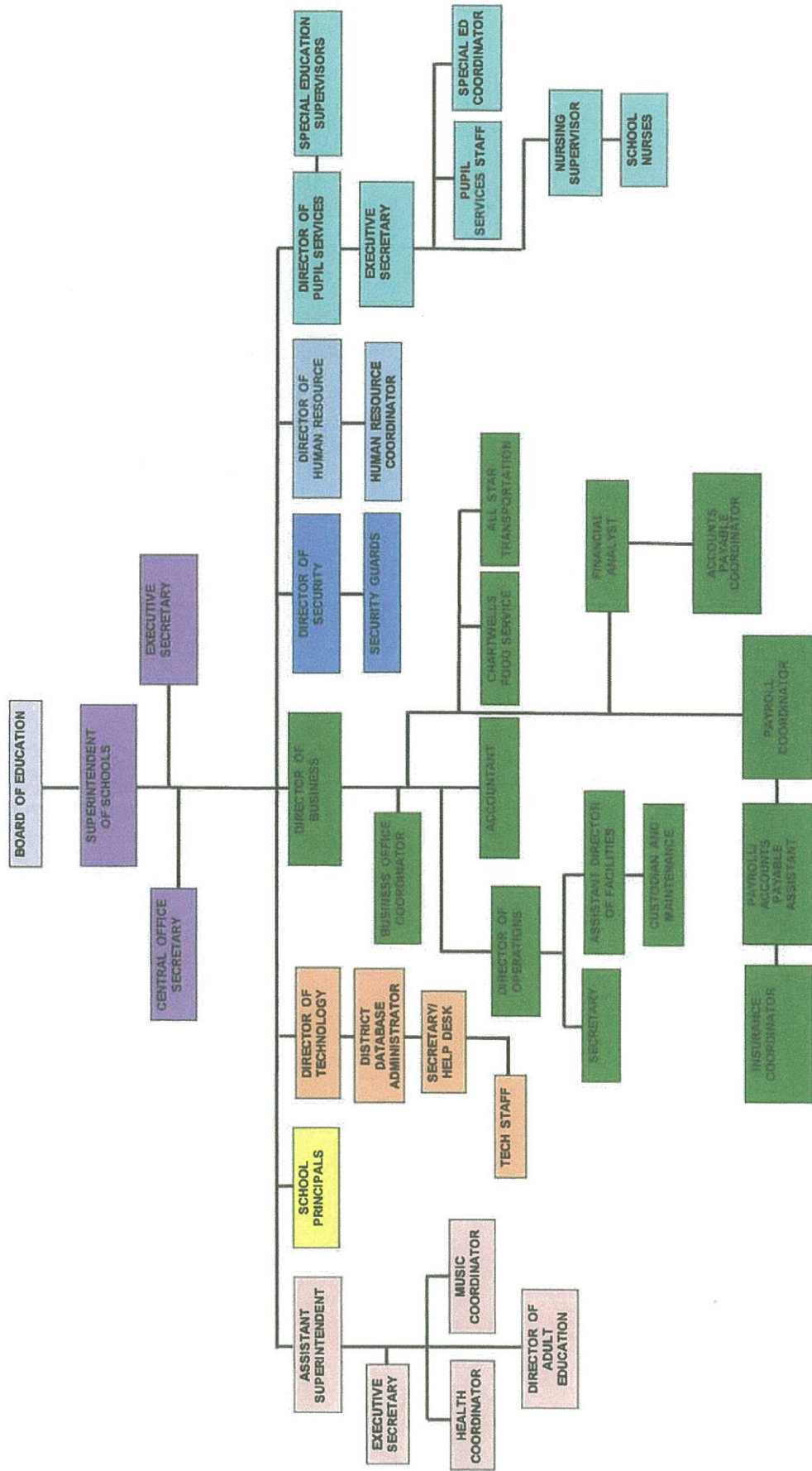
SIMPSON STREET



D.G. BEERS BOULEVARD

Board of Education's Requested Operational Plan 2016-2017

ORGANIZATIONAL CHART



BOARD OF SELECTMEN ORGANIZATIONAL CHART (2016-17)

